## Artwork Guidelines- Boards \& Signage

B oards \& Signage- 16 Sheet
THIS GUIDE APPLIES TO ALL THICKNESSES OF FOAMEX AND COREX.
All artwork needs to be set up at the correct scaling to the final artwork. 10 mm external bleed per edge is required on all sides.

Artwork should be set up at $2032 \mathrm{~mm} \times 3048 \mathrm{~mm}$ or scaled to
$203.2 \mathrm{~mm} \times 304.8 \mathrm{~mm}$ (Tenth S cale)
$508 \mathrm{~mm} \times 762 \mathrm{~mm}$ (Q uarter Scale)
$1016 \mathrm{~mm} \times 1524 \mathrm{~mm}$ (Half S cale)
$2032 \mathrm{~mm} \times 3048 \mathrm{~mm}$ (Full S cale)


16 sheets require a 60 mm internal bleed which contains no text or important images, this is indic ated on the diagram in light red. Once you have supplied us the artwork it will be printed with panel splits measuring $2032 \mathrm{~mm} \times 1016 \mathrm{~mm}$ at full size making 3 panels in total. We take care of this.

Please remember when supplying artwork that the 10 mm per edge of external bleed is at full size so if setting up at quarter scale the bleed would be 2.5 mm per edge. This is indicated on the diagram in grey.

When looking at print resolution, if your file is at tenth scale and viewed at $1000 \%$ this will give you the exact view of how it will print. i.e. the actual correct size when magnified. Please note this only applies to image based files where images are 'live', such as Illustrator, Photoshop and high-res PDFs as the image is 'embedded' in the file. W ith layout files such as Quark and InDesign it is advisable to save as high-res PDFs, then view the PDF at the correct magnification. This rule also applies to quarter scale being $400 \%$, half size $200 \%$ and full size $100 \%$.

With all artwork please ensure the following:
All elements are CMYK and not RGB. (Images, logos, etc.)
Black should be submitted as $\mathrm{C} 0 \%, \mathrm{M} \mathrm{0} \mathrm{\%}, \mathrm{Y} 0 \%$, K 100\%

All artwork has fonts/text included (embedded/ uploaded) or are outlined in the files.

Images are 300dpi or an acceptable quality for the order.
If sending raw elements please include all files used in the creation of the artwork.

Please ensure PC files are supplied as print ready high-res PDFs with fonts/ text outlined.

