

## Artwork Guidelines- Boards & Signage

### Boards & Signage- A Sizes

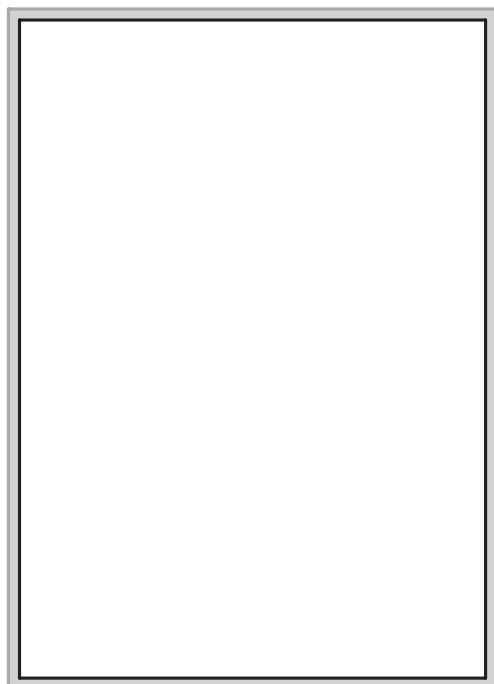
THIS GUIDE APPLIES TO ALL THICKNESSES OF FOAMEX, FOAMBOARD AND COREX.

All artwork needs to be set up at the correct scaling to the final artwork. 5mm external bleed per edge is required on A sizes.

Standard A Sizes	A1	594mm x 841mm
	A0	841mm x 1189mm

E.g. An A size board or sign at A0 needs to be set up at

84.1mm x 118.9mm (Tenth Scale)
210mm x 297mm (Quarter Scale, A4)
420mm x 594mm (Half Size, A2)
841mm x 1189mm (Full Size)



Please remember when supplying artwork that the 5mm per edge of external bleed is at full size so if setting up at quarter scale the bleed would be 1.25mm per edge. This is indicated on the diagram in grey.

When looking at print resolution, if your file is at tenth scale and viewed at 1000% this will give you the exact view of how it will print. i.e. the actual correct size when magnified. Please note this only applies to image based files where images are 'live', such as Illustrator, Photoshop and high-res PDFs as the image is 'embedded' in the file. With layout files such as Quark and InDesign it is advisable to save as high-res PDFs, then view the PDF at the correct magnification. This rule also applies to all scaling with quarter scale being 400%, half size 200% and full size 100%.

**With all artwork please ensure the following:**

All elements are CMYK and not RGB. (Images, logos, etc.)

Black should be submitted as C 0%, M 0%, Y 0%, K 100%

All artwork has fonts/text included (embedded/uploaded) or are outlined in the files.

Images are 300dpi or an acceptable quality for the order.

If sending raw elements please include all files used in the creation of the artwork.

Please ensure PC files are supplied as print ready high-res PDFs with fonts/text outlined.

**Queries or need advice?**  
email us at [artwork@ppdonline.co.uk](mailto:artwork@ppdonline.co.uk)

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## Artwork Guidelines- Boards & Signage

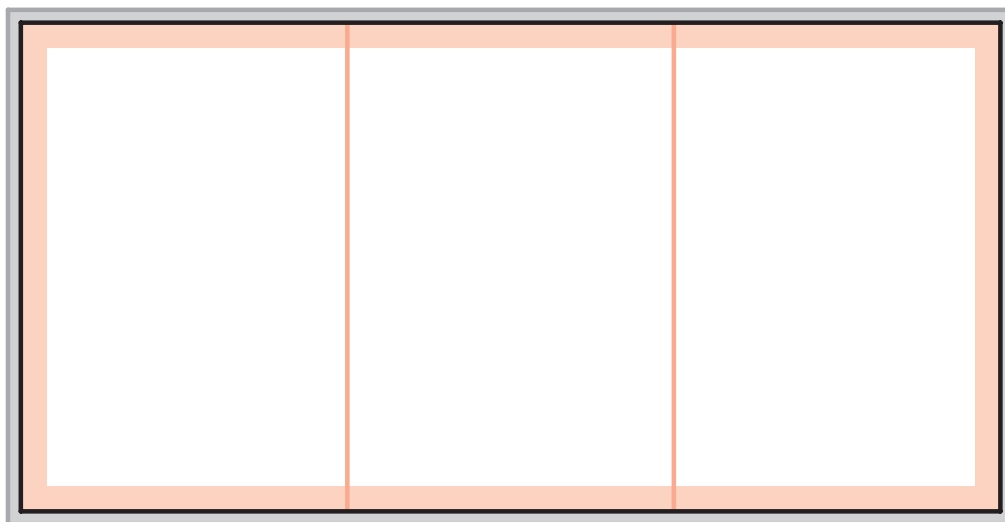
### Boards & Signage- Custom Sizes

**THIS GUIDE APPLIES TO ALL SIZES OF FOAMEX AND COREX.**

All artwork needs to be set up at the correct scaling to the final artwork. 5mm external bleed per edge is required on sizes below 1000mm x 1000mm. For bigger sizes please allow 10mm per edge (at size).

E.g. A custom size board or sign at 3000mm x 1500mm needs to be set up at

300mm x 150mm (Tenth Scale)  
750mm x 375mm (Quarter Scale)  
1500mm x 750mm (Half Size)  
3000mm x 1500mm (Full Size)



For large custom size boards or signs anything over standard machine sizes will be produced in sections. The diagram above shows a 3000mm x 1500mm with 3 panel splits of 1000mm x 1500mm. If you have special requirements for sizes of the panels please add these to the notes when placing your order and/or uploading files.

Please remember when supplying artwork that the 5/10mm per edge of external bleed is at full size so if setting up at quarter scale the bleed would be 1.25/2.5mm per edge. This is indicated on the diagram in grey.

When looking at print resolution, if your file is at tenth scale and viewed at 1000% this will give you the exact view of how it will print. i.e. the actual correct size when magnified. Please note this only applies to image based files where images are 'live', such as Illustrator, Photoshop and high-res PDFs as the image is 'embedded' in the file. With layout files such as Quark and InDesign it is advisable to save as high-res PDFs, then view the PDF at the correct magnification. This rule also applies to all scaling with quarter scale being 400%, half size 200% and full size 100%.

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All elements are CMYK and not RGB. (Images, logos, etc.)

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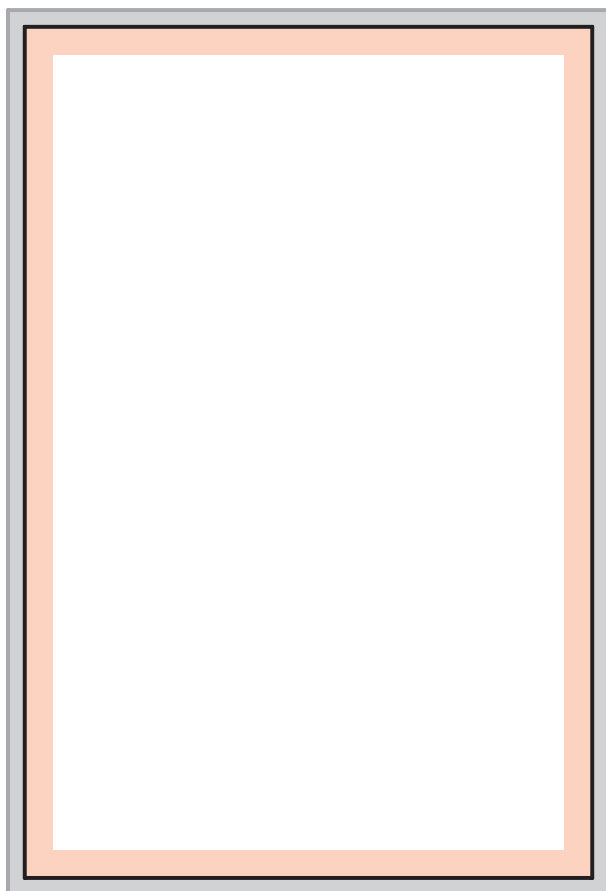
### Boards & Signage- Double Crown

THIS GUIDE APPLIES TO ALL THICKNESSES OF FOAMEX AND COREX.

All artwork needs to be set up at the correct scaling to the final artwork. 10mm external bleed per edge is required on all sides.

Artwork should be set up at 508mm x 762mm or scaled to

50.8mm x 76.2mm (Tenth Scale)  
127mm x 190.5mm (Quarter Scale)  
254mm x 381mm (Half Scale)  
508mm x 762mm (Full Scale)



A double crown size panel requires 20mm internal bleed which contains no text or important images, this is indicated on the diagram in light red. This panel will be printed in one piece.

Please remember when supplying artwork that the 10mm per edge of external bleed is at full size so if setting up at quarter scale the bleed would be 2.5mm per edge. This is indicated on the diagram in grey.

When looking at print resolution, if your file is at tenth scale and viewed at 1000% this will give you the exact view of how it will print. i.e. the actual correct size when magnified. Please note this only applies to image based files where images are 'live', such as Illustrator, Photoshop and high-res PDFs as the image is 'embedded' in the file. With layout files such as Quark and InDesign it is advisable to save as high-res PDFs, then view the PDF at the correct magnification. This rule also applies to all scaling with quarter scale being 400%, half size 200% and full size 100%.

**With all artwork please ensure the following:**

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Black should be submitted as C 0%, M 0%, Y 0%, K 100%

All artwork has fonts/text included (embedded/uploaded) or are outlined in the files.

Images are 300dpi or an acceptable quality for the order.

If sending raw elements please include all files used in the creation of the artwork.

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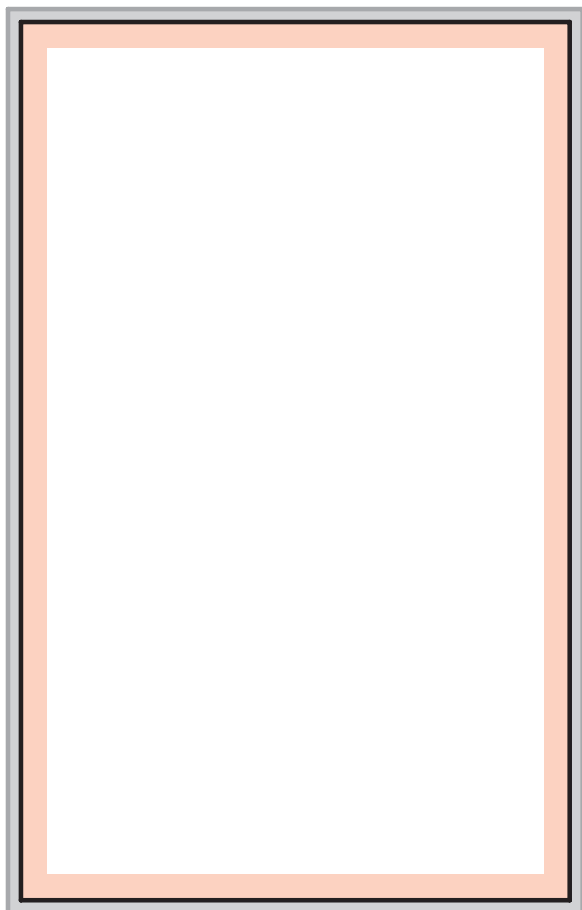
### Boards & Signage- Double Royal

THIS GUIDE APPLIES TO ALL THICKNESSES OF FOAMEX AND COREX.

All artwork needs to be set up at the correct scaling to the final artwork. 10mm external bleed per edge is required on all sides.

Artwork should be set up at 635mm x 1016mm or scaled to

63.5mm x 101.6mm (Tenth Scale)  
158.75mm x 254mm (Quarter Scale)  
317.5mm x 508mm (Half Scale)  
635mm x 1016mm (Full Scale)



A double royal size panel requires 40mm internal bleed which contains no text or important images, this is indicated on the diagram in light red. This panel will be printed in one piece.

Please remember when supplying artwork that the 10mm per edge of external bleed is at full size so if setting up at quarter scale the bleed would be 2.5mm per edge. This is indicated on the diagram in grey.

When looking at print resolution, if your file is at tenth scale and viewed at 1000% this will give you the exact view of how it will print. i.e. the actual correct size when magnified. Please note this only applies to image based files where images are 'live', such as Illustrator, Photoshop and high-res PDFs as the image is 'embedded' in the file. With layout files such as Quark and InDesign it is advisable to save as high-res PDFs, then view the PDF at the correct magnification. This rule also applies to all scaling with quarter scale being 400%, half size 200% and full size 100%.

**With all artwork please ensure the following:**

All elements are CMYK and not RGB. (Images, logos, etc.)

Black should be submitted as C 0%, M 0%, Y 0%, K 100%

All artwork has fonts/text included (embedded/uploaded) or are outlined in the files.

Images are 300dpi or an acceptable quality for the order.

If sending raw elements please include all files used in the creation of the artwork.

Please ensure PC files are supplied as print ready high-res PDFs with fonts/text outlined.

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## Artwork Guidelines- Boards & Signage

### Boards & Signage- Quad

THIS GUIDE APPLIES TO ALL THICKNESSES OF FOAMEX AND COREX.

All artwork needs to be set up at the correct scaling to the final artwork. 10mm external bleed per edge is required on all sides.

Artwork should be set up at 1016mm x 762mm or scaled to

101.6mm x 76.2mm (Tenth Scale)  
254mm x 190.5mm (Quarter Scale)  
508mm x 381mm (Half Scale)  
1016mm x 762mm (Full Scale)



Quad size panels require a 40mm internal bleed which contains no text or important images, this is indicated on the diagram in light red. This panel will be printed in one piece.

Please remember when supplying artwork that the 10mm per edge of external bleed is at full size so if setting up at quarter scale the bleed would be 2.5mm per edge. This is indicated on the diagram in grey.

When looking at print resolution, if your file is at tenth scale and viewed at 1000% this will give you the exact view of how it will print. i.e. the actual correct size when magnified. Please note this only applies to image based files where images are 'live', such as Illustrator, Photoshop and high-res PDFs as the image is 'embedded' in the file. With layout files such as Quark and InDesign it is advisable to save as high-res PDFs, then view the PDF at the correct magnification. This rule also applies to all scaling with quarter scale being 400%, half size 200% and full size 100%.

With all artwork please ensure the following:

All elements are CMYK and not RGB. (Images, logos, etc.)

Black should be submitted as C 0%, M 0%, Y 0%, K 100%

All artwork has fonts/text included (embedded/uploaded) or are outlined in the files.

Images are 300dpi or an acceptable quality for the order.

If sending raw elements please include all files used in the creation of the artwork.

Please ensure PC files are supplied as print ready high-res PDFs with fonts/text outlined.

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## Artwork Guidelines- Boards & Signage

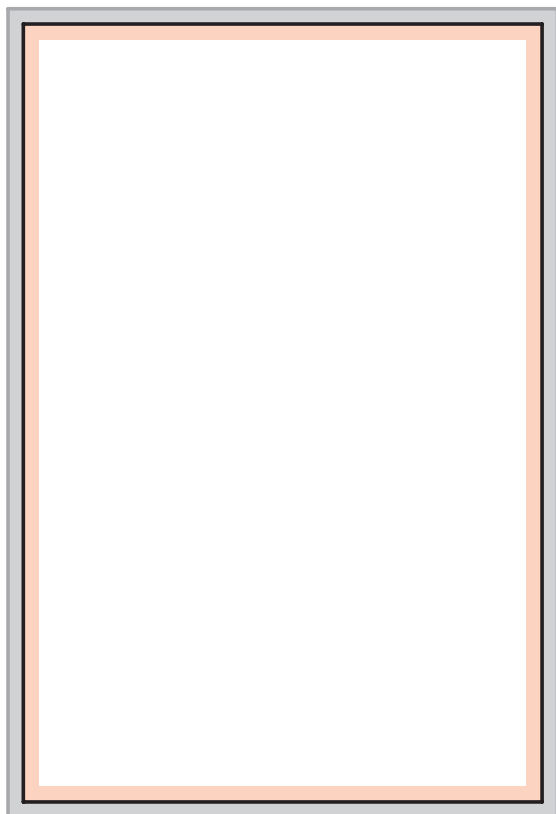
### Boards & Signage- 4 Sheet

**THIS GUIDE APPLIES TO ALL THICKNESSES OF FOAMEX AND COREX.**

All artwork needs to be set up at the correct scaling to the final artwork. 10mm external bleed per edge is required on all sides.

Artwork should be set up at 1016mm x 1524mm or scaled to

101.6mm x 152.4mm (Tenth Scale)
254mm x 381mm (Quarter Scale)
508mm x 762mm (Half Scale)
1016mm x 1524mm (Full Scale)



4 sheets require a 40mm internal bleed which contains no text or important images, this is indicated on the diagram in light red. This 4 sheet will be printed in one piece.

Please remember when supplying artwork that the 10mm per edge of external bleed is at full size so if setting up at quarter scale the bleed would be 2.5mm per edge. This is indicated on the diagram in grey.

When looking at print resolution, if your file is at tenth scale and viewed at 1000% this will give you the exact view of how it will print. i.e. the actual correct size when magnified. Please note this only applies to image based files where images are 'live', such as Illustrator, Photoshop and high-res PDFs as the image is 'embedded' in the file. With layout files such as Quark and InDesign it is advisable to save as high-res PDFs, then view the PDF at the correct magnification. This rule also applies to all scaling with quarter scale being 400%, half size 200% and full size 100%.

#### **With all artwork please ensure the following:**

All elements are CMYK and not RGB. (Images, logos, etc.)

Black should be submitted as C 0%, M 0%, Y 0%, K 100%

All artwork has fonts/text included (embedded/uploaded) or are outlined in the files.

Images are 300dpi or an acceptable quality for the order.

If sending raw elements please include all files used in the creation of the artwork.

Please ensure PC files are supplied as print ready high-res PDFs with fonts/text outlined.

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## Artwork Guidelines- Boards & Signage

### Boards & Signage- 12 Sheet

THIS GUIDE APPLIES TO ALL THICKNESSES OF FOAMEX AND COREX.

All artwork needs to be set up at the correct scaling to the final artwork. 10mm external bleed per edge is required on all sides.

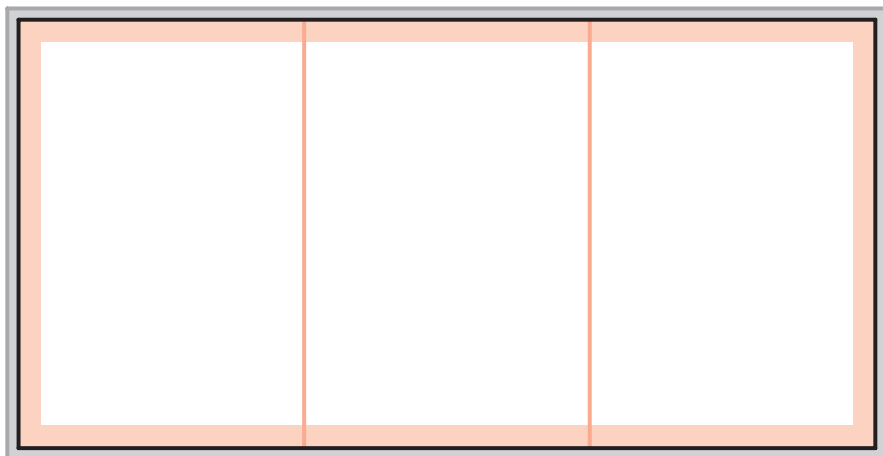
Artwork should be set up at 3048mm x 1524mm or scaled to

304.8mm x 152.4mm (Tenth Scale)

762mm x 381mm (Quarter Scale)

1524mm x 762mm (Half Scale)

3048mm x 1524mm (Full Scale)



12 sheets require a 60mm internal bleed which contains no text or important images, this is indicated on the diagram in light red. Once you have supplied us the artwork it will be printed with panel splits measuring 1016mm x 1524mm at full size making 3 panels in total. We take care of this.

Please remember when supplying artwork that the 10mm per edge of external bleed is at full size so if setting up at quarter scale the bleed would be 2.5mm per edge. This is indicated on the diagram in grey.

When looking at print resolution, if your file is at tenth scale and viewed at 1000% this will give you the exact view of how it will print. i.e. the actual correct size when magnified. Please note this only applies to image based files where images are 'live', such as Illustrator, Photoshop and high-res PDFs as the image is 'embedded' in the file. With layout files such as Quark and InDesign it is advisable to save as high-res PDFs, then view the PDF at the correct magnification. This rule also applies to all scaling with quarter scale being 400%, half size 200% and full size 100%.

**With all artwork please ensure the following:**

All elements are CMYK and not RGB. (Images, logos, etc.)

Black should be submitted as C 0%, M 0%, Y 0%, K 100%

All artwork has fonts/text included (embedded/uploaded) or are outlined in the files.

Images are 300dpi or an acceptable quality for the order.

If sending raw elements please include all files used in the creation of the artwork.

Please ensure PC files are supplied as print ready high-res PDFs with fonts/text outlined.

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## Artwork Guidelines- Boards & Signage

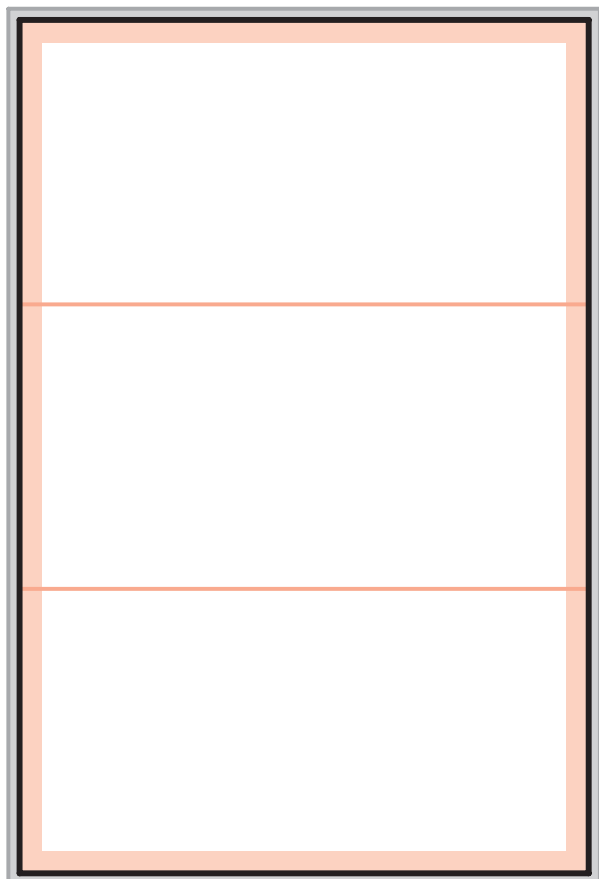
### Boards & Signage- 16 Sheet

**THIS GUIDE APPLIES TO ALL THICKNESSES OF FOAMEX AND COREX.**

All artwork needs to be set up at the correct scaling to the final artwork. 10mm external bleed per edge is required on all sides.

Artwork should be set up at 2032mm x 3048mm or scaled to

- 203.2mm x 304.8mm (Tenth Scale)
- 508mm x 762mm (Quarter Scale)
- 1016mm x 1524mm (Half Scale)
- 2032mm x 3048mm (Full Scale)



16 sheets require a 60mm internal bleed which contains no text or important images, this is indicated on the diagram in light red. Once you have supplied us the artwork it will be printed with panel splits measuring 2032mm x 1016mm at full size making 3 panels in total. We take care of this.

Please remember when supplying artwork that the 10mm per edge of external bleed is at full size so if setting up at quarter scale the bleed would be 2.5mm per edge. This is indicated on the diagram in grey.

When looking at print resolution, if your file is at tenth scale and viewed at 1000% this will give you the exact view of how it will print. i.e. the actual correct size when magnified. Please note this only applies to image based files where images are 'live', such as Illustrator, Photoshop and high-res PDFs as the image is 'embedded' in the file. With layout files such as Quark and InDesign it is advisable to save as high-res PDFs, then view the PDF at the correct magnification. This rule also applies to quarter scale being 400%, half size 200% and full size 100%.

**With all artwork please ensure the following:**

All elements are CMYK and not RGB. (Images, logos, etc.)

Black should be submitted as C 0%, M 0%, Y 0%, K 100%

All artwork has fonts/text included (embedded/uploaded) or are outlined in the files.

Images are 300dpi or an acceptable quality for the order.

If sending raw elements please include all files used in the creation of the artwork.

Please ensure PC files are supplied as print ready high-res PDFs with fonts/text outlined.

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## Artwork Guidelines- Boards & Signage

### Boards & Signage- 32 Sheet

THIS GUIDE APPLIES TO ALL THICKNESSES OF FOAMEX AND COREX.

All artwork needs to be set up at the correct scaling to the final artwork. 10mm external bleed per edge is required on all sides.

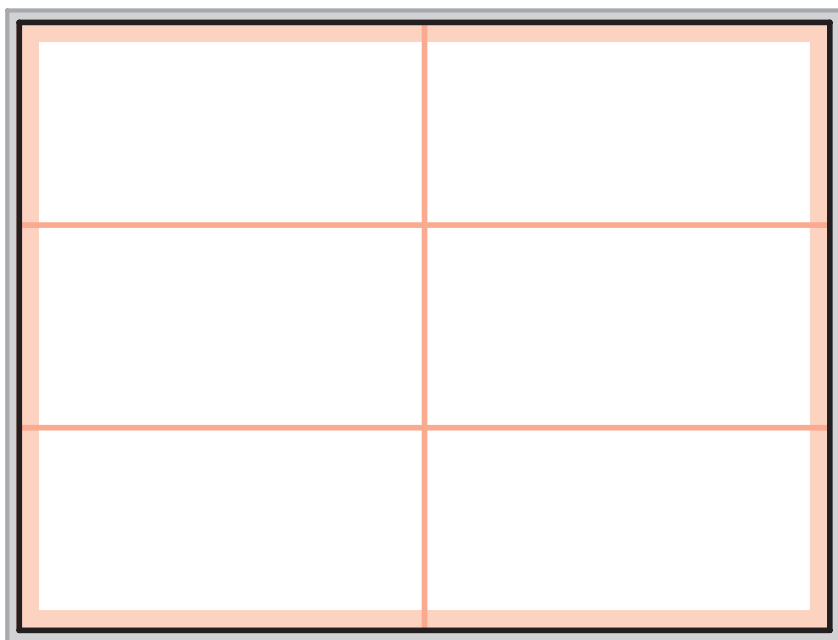
Artwork should be set up at 4064mm x 3048mm or scaled to

406.4mm x 304.8mm (Tenth Scale)

1016mm x 762mm (Quarter Scale)

2032mm x 1524mm (Half Scale)

4064mm x 3048mm (Full Scale)



32 sheets require a 60mm internal bleed which contains no text or important images, this is indicated on the diagram in light red. Once you have supplied us the artwork it will be printed with panel splits measuring 2032mm x 1016mm at full size making 6 panels in total. We take care of this.

Please remember when supplying artwork that the 10mm per edge of external bleed is at full size so if setting up at quarter scale the bleed would be 2.5mm per edge. This is indicated on the diagram in grey.

When looking at print resolution, if your file is at tenth scale and viewed at 1000% this will give you the exact view of how it will print. i.e. the actual correct size when magnified. Please note this

only applies to image based files where images are 'live', such as Illustrator, Photoshop and high-res PDFs as the image is 'embedded' in the file. With layout files such as Quark and InDesign it is advisable to save as high-res PDFs, then view the PDF at the correct magnification. This rule also applies to quarter scale being 400%, half size 200% and full size 100%.

**With all artwork please ensure the following:**

All elements are CMYK and not RGB. (Images, logos, etc.)

Black should be submitted as C 0%, M 0%, Y 0%, K 100%

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Images are 300dpi or an acceptable quality for the order.

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## Artwork Guidelines- Boards & Signage

### Boards & Signage- 48 Sheet

THIS GUIDE APPLIES TO ALL THICKNESSES OF FOAMEX AND COREX.

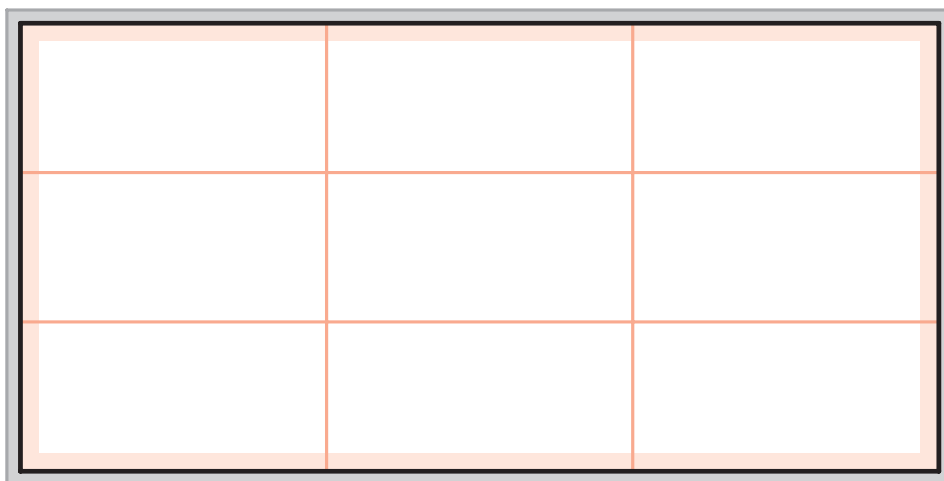
All artwork needs to be set up at the correct scaling to the final artwork. 10mm external bleed per edge is required on all sides.

Artwork should be set up at 6096mm x 3048mm or scaled to

609.6mm x 304.8mm (Tenth Scale)

1524mm x 762mm (Quarter Scale)

3048mm x 1524mm (Half Scale)



48 sheets require a 60mm internal bleed which contains no text or important images, this is indicated on the diagram in light red. Once you have supplied us the artwork it will be printed with panel splits measuring 2032mm x 1016mm at full size making 9 panels in total. We take care of this.

Please remember when supplying artwork that the 10mm per edge of external bleed is at full size so if setting up at quarter scale the bleed would be 2.5mm per edge. This is indicated on the diagram in grey.

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Black should be submitted as C 0%, M 0%, Y 0%, K 100%

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## Artwork Guidelines- Boards & Signage

### Boards & Signage- 96 Sheet

THIS GUIDE APPLIES TO ALL THICKNESSES OF FOAMEX AND COREX.

All artwork needs to be set up at the correct scaling to the final artwork. 10mm external bleed per edge is required on all sides.

Artwork should be set up at 12192mm x 3048mm or scaled to 1219.2mm x 304.8mm (Tenth Scale)  
3048mm x 762mm (Quarter Scale)



96 sheets require a 60mm internal bleed which contains no text or important images, this is indicated on the diagram in light red. Once you have supplied us the artwork it will be printed with panel splits measuring 2032mm x 1016mm at full size making 18 panels in total. We take care of this.

Please remember when supplying artwork that the 10mm per edge of external bleed is at full size so if setting up at quarter scale the bleed would be 2.5mm per edge. This is indicated on the diagram in grey.

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